

AGENDA

Meeting: Officer Appointments Committee

Online Meeting: [Watch the online meeting here](#)

Date: Wednesday 27 January 2021

Time: 9.25 am

Please direct any enquiries on this Agenda to Tara Shannon, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718352 or email tara.shannon@wiltshire.gov.uk.

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

During the COVID-19 situation the Committee is operating under revised procedures including in relation to public participation as detailed within this agenda.

[The meeting will be available to watch live using this link](#). A public guide on how to access the meeting is included below:

[Guidance on how to participate in this meeting online](#).

Membership:

Cllr Philip Whitehead (Chairman)	Cllr Pauline Church
Cllr Richard Clewer (Vice-Chairman)	Cllr Steve Oldrieve
Cllr Bridget Wayman	

Substitutes:

Cllr Ian Blair-Pilling	Cllr Ian Thorn
Cllr Brian Dalton	Cllr Jo Trigg
Cllr Bob Jones MBE	Cllr Toby Sturgis
Cllr Laura Mayes	

Recording and Broadcasting Information

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

AGENDA

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes of Previous Meeting** (*Pages 5 - 6*)

To confirm the minutes of the meeting held on 8 October 2020.

3 **Declaration of Interests**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

The Council welcomes contributions from members of the public. During the ongoing Covid-19 situation the Council is operating revised procedures and the public are able participate in meetings online after registering with the officer named on this agenda, and in accordance with the deadlines below.

[Guidance on how to participate in this meeting online.](#)

Statements

Members of the public who wish to submit a statement in relation to an item on this agenda should submit this electronically to the officer named on this agenda no later than 5pm on Monday 25 January 2021 (1 clear working day before the meeting).

State whom the statement is from (including if representing another person or organisation), state points clearly and be readable aloud in approximately 3 minutes. Up to three speakers are allowed for each item on the agenda.

Questions

Those wishing to ask questions are required to give notice of any such questions electronically to the officer named on the front of this agenda no later than 5pm on 20 January 2021 (4 clear working days before the meeting) in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on 22 January 2021 (2 clear working days before the meeting).

Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent. Details of any questions received will be circulated to members prior to the meeting and made available at the meeting and on the Council's website; they will be taken as read at the meeting.

6 **Urgent Items**

Any other items of business, which, in the opinion of the Chairman, should be considered as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.

7 **Exclusion of the Public**

To consider passing the following resolution:-

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item No. 8 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

PART II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

8 **Appointment of Director of Legal and Governance**

Confidential documents will be circulated to committee members.

Officer Appointments Committee

MINUTES OF THE OFFICER APPOINTMENTS COMMITTEE MEETING HELD ON 8 OCTOBER 2020 AT ONLINE MEETING.

Present:

Cllr Philip Whitehead (Chairman), Cllr Simon Jacobs, Cllr Ian Blair-Pilling (Substitute - Part II), Cllr Laura Mayes (Substitute - Part II) and Cllr Jo Trigg (Substitute - Part II)

9 Apologies

There were no apologies for absence.

10 Minutes of Previous Meeting

Resolved:

To approve the minutes of the meeting held on 23 July 2020.

11 Declaration of Interests

There were no declarations of interest.

12 Chairman's Announcements

There were no Chairman's announcements.

13 Public Participation

No public statements or questions had been received.

14 Urgent Items

There were no urgent items.

15 Exclusion of the Public

Resolved:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item No. 8 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in

withholding the information outweighs the public interest in disclosing the information to the public.

16 **Appointment of Director of Public Health**

The Committee undertook a selection process for the appointment of Director of Public Health.

Resolved:

To appoint Kathryn Blackburn as Director of Public Health.

(Duration of meeting: 10.00 am - 3.00 pm)

The Officer who has produced these minutes is Tara Shannon of Democratic Services, direct line 01225 718352, e-mail tara.shannon@wiltshire.gov.uk

Press enquiries to Communications, direct line (01225) 713114/713115